

**MANSFIELD DOWNTOWN PARTNERSHIP
EXECUTIVE COMMITTEE
SPECIAL MEETING
CONFERENCE ROOM B**

THURSDAY, OCTOBER 3, 2013

3:00 PM

MINUTES

Present: Steve Bacon, Tom Callahan, Betsy Paterson

Also Present: Board member Matt Hart

Staff: Cynthia van Zelm

1. Call to Order

Steve Bacon called the meeting to order at 2:36 pm in Committee Chair Philip Lodewick's absence.

2. Approval of July 11, 2013 Minutes

There was no quorum to approve the minutes.

3. Review of Benchmarks for Executive Director Compensation

Matt Hart said that an evaluation of the Executive Director compensation had been done in December 2011 using the Town's classification system and reviewing the position against similar positions in the Town.

Tom Callahan referenced the recent chart and background information that Partnership staff had put together on other downtown manager positions in college towns. He thought most of the positions were not entirely comparable.

After some discussion, Steve Bacon suggested that the Board agenda for its meeting following the Executive Committee meeting be modified to add an Executive Session to address personnel issues. The Committee agreed by consensus.

4. Adjourn

The meeting adjourned at 4 pm.